

Behavior Policy



sedona
public
library

**3250 White Bear Road, Sedona, AZ 8633
928.282.7714**

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Behavior Policy

To ensure a safe and comfortable environment for all people to use the Library, the following behaviors are not acceptable:

- Inadequate attire; bare feet; or lack of upper body covering.
- Indecent exposure/public indecency.
- Disruptive or unsafe behavior such as loud talking (including cell phone conversations); loud audio equipment; use of profanity, obscene, abusive, injurious, or threatening language; running; throwing things; hitting; pushing; or shoving.
- Leaving vulnerable children (under 10 years) unsupervised in the Library.
- Bringing animals, except service dogs to assist a patron with a disability or animals that are part of a Library sponsored activity, onto the Library porch or into the Library. Tethering animals near any Library entrance is prohibited and may result in a phone call to authorities.
- Bringing bicycles, scooters, or shopping carts into the Library. Shopping carts are not permitted on Library porch. Skateboarding is not permitted on Library property.
- Entering non-public areas of the Library without permission.
- Obstructing passageways/blocking access to the Library or any part of the Library.
- Threats or harassment of another person, including prolonged staring at, taunting, or following another with the intent to annoy, or intentionally behaving in a manner that could reasonably be perceived to annoy or disturb other patrons.
- Engaging in any physically intimidating or assaultive behavior, or making any threats of violence or unlawful activities. The Library has a policy of zero tolerance for threats and acts of violence. Any person engaging in such behaviors will be immediately ejected from the Library.
- Interfering with another person's use of the Library or interfering with the Library staff's performance of duties.
- Refusing to comply with the reasonable directions of Library staff member.
- Stealing, damaging, altering, or attempting to alter library materials and/or any property of the Library.
- Viewing, in plain sight, materials which are inappropriate for the surroundings, including potential passersby.
- Leaving personal items unattended.
- Excessive displays of public affection.
- Poor personal hygiene that is offensive or constitutes a nuisance to others.
- Lying down or sleeping in or on Library premises.
- Smoking or vaping anywhere on Library property.
- Committing or attempting to commit any activity that would constitute a crime or a violation of City or County ordinances.

- Consuming alcoholic beverages or possessing or consuming illegal drugs on Library property.
- Selling; soliciting; surveying; distributing written materials; panhandling; or canvassing for any political, charitable, or religious purposes anywhere on Library property.
- Bathing or washing clothes on Library property.
- Overnight camping or cooking on Library property.
- Engaging in recreational activities such as partying, loud music, or gatherings in the parking lot.
- Possession of a weapon.
- Adults not accompanied by a child shall not use the children's restroom.
- The Children's Room and Teen Area were created to be utilized by particular age groups, ages 0-12 and 12-18 respectively, and their caretakers. While all ages are welcome to browse for materials in these areas, adults without children or teens should use other areas for seating. Adults seated in the children's room or teen area without the accompaniment of a child or teen may be asked to move.
- Light, pre-packaged snacks that are not damaging to the collections or distracting to others are permitted. No outside delivery of food is permitted. Beverages in bottles that can be reclosed (screw top) or other spill-resistant containers such as travel mugs and sports bottles are permitted. Beverages in open containers are not permitted, except in authorized areas. Trash must be deposited in waste containers.

Exceptions to the policy may be made at the discretion of the Library Director, or their representative.

Library Response to Violations of Behavior Policy

Any person who violates the behavior policy will be handled in a professional and courteous manner by staff, but the degree of the violation will determine the response.

Staff is instructed to call 911 immediately in response to any behavior that is deemed dangerous. Staff will call the police for any behavior that is in violation of federal, state, or local ordinances. Staff will call the police if a person or group of persons is asked to leave the Library and they refuse to leave and/or become difficult with the staff member.

For most other inappropriate behavior, one warning will be given. Continued violations will result in patron being asked to leave the Library for the day. A log of offenders will be maintained by the Director. A serious violation or repeated violations, or a violation where the police are called, may result in longer exclusions from the Library up to permanent banning from all Sedona Public Libraries.

An individual who is banned from Sedona Public Libraries may be criminally charged with trespassing if they return to either Library property during the term of the ban. Any individual

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who is banned and whose Library privileges have been revoked, may request to have the decision reviewed by the Board of Trustees of the Library. The request must be made in writing and submitted to the Library Director and the President of the Board of Trustees of the Sedona Public Library, 3250 White Bear Road, Sedona, AZ 38336, within 30 days of the alleged offense.